

Virgin Islands Housing Authority

St. Thomas
4402 Annas Retreat #200
St. Thomas, VI 00802-1737
Telephone: 340-777-8442
Fax: 340-775-0832
TDD Line: 340-777-7725
Website: www.vihousing.org



St. Croix
RR 2 Box 9299
Kingshill, VI 00850-9719
Telephone: 340-778-8442
Fax: 340-773-3054
TDD Line: 340-778-5245
Email: exec@vihousing.org

POSITION VACANCY ANNOUNCEMENT FOR: INSPECTOR Vacancy # 2017-009

- Salary: \$25,555.66 - \$40,915.43 annually; Exempt - Grade EN-16
- Department: Modernization & Development - St. Thomas/St. Croix
- Type of Appointment: Full-Time, Monday - Friday, 8:00 a.m. – 5:00 p.m.
- Closing Date: Open Until Filled
- Number of Position(s): Two (2): One St. Thomas, One (1) St. Croix

GENERAL STATEMENT OF DUTIES:

To monitor performance of construction contractors, and other work under contract to the Virgin Islands Housing Authority in order to assure quality workmanship, conformance with applicable building code standards and compliance with contract construction documents.

MINIMUM QUALIFICATIONS:

Education: Associate Degree from an accredited technical school (minimum 2 year curriculum) with emphasis in the construction field. An equivalent combination of education and experience may be substituted for the above. Ability to interpret blueprints and drawings. Knowledge of building and construction standards required by the Virgin Islands Housing Authority and local government building codes. **Experience:** Two (2) years experience in construction and/or inspection of structures for compliance with codes, safety and health standards; or any combination of the above (including education) **Skills:** Knowledge of Department of Housing and Urban Development's design and building standards. The ability to recognize faulty workmanship, inferior materials, and irregular construction methods and procedures. Willingness to acquire basic computer application skills. Ability to certify as a First Responder pursuant to requirements of OSHA regulations Section 1910.120 (Hazardous Material Response). A willingness to obtain certificates (certification) to work with hazardous materials, basically lead based paint, etc. Must possess a valid Virgin Islands Driver's License.

Employment applications are available at www.vihousing.org, and at the Central Offices on St. Thomas and St. Croix. Interested candidates must submit an application to our Central Offices on either St. Thomas or St. Croix, or mail postmarked by the deadline date to: Virgin Islands Housing Authority; Attention: Human Resources Division, 4402 Annas Retreat #200, St. Thomas, VI 00802-1737. Selected candidates will be contacted.

Robert Graham, CPM
Executive Director

Date

