EXHIBIT A

RFP #2021-002 – General Legal Services
FEE SCHEDULE

Fee Schedule - **All offers must be submitted on the form provided by the Virgin Islands Housing Authority (VIHA).** Failure to provide an offer for each item delineated on this Fee Schedule may result in the offer being determined "non-responsive" and subsequently disqualified from consideration. Offers should insert the words "No Fee" in the space provided for any item for which no price is submitted. Submissions shall include all travel expenses, wages, supplies, and materials necessary to perform work under this Request for Proposals' terms and conditions. Unless otherwise specified herein, all prices shall be on a firm, fixed-price basis and are not subject to adjustment based on cost incurred. Any stipulations made to the Respondent's proposal shall subject the offer to rejection. If the Offeror wishes to include additional information, the Offeror may do so with attachments. **ALL PRICES MUST BE TYPED.**

	INITIAL TERM (See Section 6.23 of the RFP)			**OPTION YEAR 1**			**OPTION YEAR 2**			**OPTION YEAR 3**		
Level of Service	HOURLY RATE	ESTIMATED # OF HOURS	AMOUNT	HOURLY RATE	ESTIMATED # OF HOURS	AMOUNT	HOURLY RATE	ESTIMATED # OF HOURS	AMOUNT	HOURLY RATE	ESTIMATED # OF HOURS	AMOUNT
Attorney												
Associate												
General Expenses (phone calls, site visits, etc.)												
TOTAL												

_____ (**CORPORATE NAME ATTACHED TO FEDERAL TAX ID NUMBER**) has thoroughly read *RFP #2021-002 - General Legal Services and all associated Addenda* (if applicable) and can provide the services as described at the offer submitted on this Fee Schedule.

CONTACT INFORMATION FOR CORPORATE OFFICIAL AUTHORIZED TO BIND RESPONDENT

DATE	
CORPORATE OFFICIAL NAME	
CORPORATE OFFICIAL TITLE	
COMPANY ADDRESS	
COMPANY PHONE NUMBER	
CORPORATE OFFICIAL E-MAIL ADDRESS	
CORPORATE OFFICIAL SIGNATURE	

_____ RESPONDENT INITIALS