

VIRGIN ISLANDS HOUSING AUTHORITY ADDENDUM #1

RFQ #2022-007 – COMMUNITY ENGAGEMENT & COLLABORATION MODEL

ISSUE DATE: May 25, 2022

NOTICE TO ALL RESPONDENTS

This Addendum, including all articles and corrections listed below, shall become a part of the original Request for Quotes package, and shall be taken into account in preparing your quote response.

The above-numbered RFQ is amended as set forth below. Respondents must acknowledge receipt of this addendum prior to the hour and date specified for receipt of quotes, by signing and completing the attached addendum acknowledgment form and submitting it with your quote.

In order to ensure that all firms are given an equal opportunity to submit a competitive response, the following are responses to questions and/or requests for clarification concerning this solicitation.

Question/Request #1:

We see that a clear outcome is a "functioning network of service providers collaborating and solutioning" - our question is about the general "what kind" of service providers you are referencing - do you mean social service providers, technical providers (i.e., contractors, developers)? We're making the assumption that you mean social service providers for this RFP but wanted to check.

Answer:

Yes. We are referring primarily to social service providers which can consist of local nonprofit organizations, government agencies responsible for the delivery of social services, and other community partners or stakeholders whose mission is to serve and meet the needs of the Territory's vulnerable populations.

Question/Request #2:

Would it be possible for us to see a general organizational chart for VIHA - to better understand any internal staff engagement we may write into the RFP? We don't necessarily need names, but the structure (size of departments, etc) may be useful.

Answer:

Yes. Please see attached...

Question/Request #3:

In relation to Resident Councils - can you give us a sense of how many properties you have (we see # of units, but not properties) and if each will have a resident's council? We'd love to know if there is specific number of resident's councils to develop and coordinate. Also, is there a current resident engagement model that this is replacing?

Answer:

The housing authority is seeking to re-establish approximately 16 Resident Councils across 16 VIHA properties. There is not an existing resident or community engagement model and therefore, the finished product will not be a replacement. Just for clarification, the community engagement model will aid VIHA's Resident Wellness & Empowerment team in establishing better working relationships with community-based organizations/partners (i.e., local nonprofit organizations, government agencies responsible for the delivery of social services, and other community partners or stakeholders whose mission is to serve and meet the needs of the Territory's vulnerable populations as well as VIHA's assisted residents, etc.).