

# VIRGIN ISLANDS HOUSING AUTHORITY

## ADDENDUM #1

***RFP #2025-003 – Indefinite Delivery/Indefinite Quantity (IDIQ)  
NSPIRE Repairs St. Thomas and St. Croix***

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**ISSUE DATE: April 16, 2025**

### **NOTICE TO ALL RESPONDENTS**

This Addendum, including all articles and corrections listed below, shall become a part of the original Request for Proposals package and shall be considered in preparing your proposal response.

The RFP with the above number has been modified as described below. Respondents must sign and fill out ***Exhibit M*** in the solicitation to confirm that they have received this amendment.

To ensure that all firms are given an equal opportunity to submit a competitive response, the following are responses to questions and/or requests for clarification concerning this solicitation.

<b>Pre-Proposal Meeting Date, Time and Place:</b>	<b><u>Tuesday, April 22, 2025, at 10:00 A.M.</u></b> <b>Virgin Islands Housing Authority</b> <b>9900 Oswald Harris Court</b> <b>Executive Conference Room,</b> <b>St. Thomas</b>  <b>Virgin Islands Housing Authority</b> <b>9299 Estate Slob</b> <b>Executive Conference Room,</b> <b>St. Croix</b>
<b>Change Deadline to Submit Questions From:</b>	<b><u>Wednesday, April 16, 2025, by 12:00 Noon</u></b>
<b>Change Deadline to Submit Questions To:</b>	<b><u>Friday, April 25, 2025, by 12:00 Noon</u></b>
<b>Change Proposal Due Date and Time From:</b>	<b><u>Thursday, May 1, 2025, at 11:00 A.M.</u></b>
<b>Change Proposal Due Date and Time To:</b>	<b><u>Thursday, May 15, 2025, at 11:00 A.M.</u></b>

**Question/Request #1:**

The Total Line is missing for the STT Bid Sheet

**Answer:**

Just state the unit pricing. A grand total line is not required on the bid form for this request for proposals.

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**Question/Request #2:**

Item #38 is 1ea of SF

**Answer:**

For item #38, square feet is the unit of measurement.

**Question/Request #3:**

Item #39 1ea or SF

**Answer:**

For item #39, square feet is the unit of measurement.

**Question/Request #4:**

Division #10 Numbering is incorrect and do not correspond to the Specifications.

**Answer:**

According to a review of the documents, the division #10 numbering corresponds to the specifications.

**Question/Request #5:**

Item #32 Screens is sf or what is the size of the typical screen

**Answer:**

The sizes of the windows and screen range from 3ft. x 3 ft. to 5ft. x 5ft. For the amount specified on the bid form, submit the Initial Term and Option Term Square Unit Price for Labor, materials, and equipment needed to remove the current metal louvered window and screen and replace it with a new one.

**Question/Request #6:**

I have not noticed any repairs to floors. Vinyl or ceramic tiling line items.

**Answer:**

For the description of the work items specified on the bid form, kindly supply the initial term and option term unit prices.

**Question/Request #7:**

What size water heater to quote?

**Answer:**

Put the unit costs for a 10-gallon water heater in the Bid Sheet's Initial Term and Option Term Columns.

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